



Dear New Homeowner:

Now is the time to apply for **2017 Homestead Exemption!** You must apply between January 1st and March 1st. This will mean substantial savings on your real estate taxes. **If you miss the March 1st, 2017, deadline to timely file to any exemptions, Florida law allows you to "late file" for 2017 exemptions until mid-September 2017.** With the late application, you will need to file a statement explaining why you were unable to file a timely application. The exact deadline date is stated in the Notice of Proposed Property Taxes, commonly known as the "TRIM Notice", which is mailed to all property owners in Miami-Dade County by the end of August.

GENERAL QUALIFICATIONS AND INFORMATION

To qualify for the Homestead Exemption, the applicant must at minimum meet the following criteria as of January 1st:
* Be a U.S. citizen or legal resident * Own the property (i.e., have legal or equitable title). * Occupy the property as his/her permanent residence (to the exclusion of all others), * Only those qualified persons listed on the exemption application will receive the exemption benefits. If the property is held jointly by husband and wife, either party may apply in person for the homestead exemption.

For more information go to: <http://www.miamidade.gov/pa/exemptions.asp>

YOU WILL NEED (ALL DOCUMENTS MUST BE IN YOUR NAME)

Proof of Ownership: any one of the following

- A pre-printed application mailed to you by the property appraiser
- A recorded warranty deed

Proof of Florida Residence: any one of the following

- Florida vehicle registration, • Florida voter's registration • Florida Driver's License • Prior year's IRS return or current W2 form • Bank statements and checking account registered at the property • Proof of payments for utilities at the property

1) YOU MAY RENEW/FILE BY **MAIL**

- a) Download the application form
- b) Complete the form
- c) Attach documents indicated on the form

Mail to: **Property Appraiser**, PO BOX 013140, Miami FL 33101-3140

2) YOU MAY FILE IN **PERSON** at one of the following locations, Monday-Friday 8 AM- 5 PM, (Except legal holidays. Monday January 18th, 2016 and February 15th, 2016)

Stephen P. Clark Center
111 NW 1st Street, Suite 710
Miami, FL 33128

South Dade Government Center
10710 SW 211th Street, Suite 207
Cutler Bay, FL 33189

YOU MAY FILE ONLINE @

<https://www8.miamidade.gov/Apps/PA/PAOnlineTools/AutoOnlineFile/ExemptionOnlineMainMenu.aspx>

If I may be of further assistance, please call me. It's always a pleasure to hear from you.

Sincerely,